

Ashgrove PTA Minutes

18 March 2014

Present: Gaynor, Chrissie, Trudi, Kelly, Emma, Shelley, Pauline, Jackie, Mike McKellow (BOT), Alan Malpass (DP), Jo (Teacher Rep), Tiff, Semica, Helen Jelley, Dianne McIntosh, Megan White, Marise Blatchford, Lou Riches, Chanel Kent

Apologies: Christine Chadwick, Christine Griffiths, Suzy Mills

Previous minutes true and accurate record 1st Shelley 2nd Tiff

Matters arising from last minutes:

Subway: 8 dates organised this year. *(These are the confirmed dates from Ros at Subway)*
27 March, 15 May, 12 June, 31 July, 28 August, 25 September, 23 October, 20 November.
Shelley Hall and Megan White collate orders and monies and get them to Subway.
School Councillors will collect Orders

PTA Website: <http://ashgroveschoolpta.wikispaces.com/>

Gaynor has developed a website for the PTA which will hold the Charter, newsletters, minutes, Office bearer roles etc.

Will ask the school if we can link this through the school website.

Facebook is also an option worth investigating.

PTA Rep: This is a role for a parent to be a contact liaison between classes, teachers and PTA. Posters will be made for classes outlining some key aspects of what PTA do and who the Liaison is, so parents know who to look for.

- Early Junior - 1. Gaynor 2. Kelly and Laura 3. ? 4. Lou 8. ?
- Junior - 5. Dianne 6. Helen and Emma 7. Chrissie 9. Tiff
- Upper Junior - 10. Chanel 11. Marise 12. Megan 13. ? 23. Angela
- Middle - 19. ? 20. Shelley and Gaynor 21. Pauline/Megan/Dianne 22. Chrissie/ Marise
- Senior - 14. ? 15. Jackie 16. ? 17. Helen 18 Trudi

The members present at the meeting are able to do this role but where there are doubles (where parents cover more than one class) or for those classes without a rep we can discuss with Teachers people who may be able to take on this role from parents in those classes.

Afternoon Tea: Was a lovely afternoon and many of those who attended came to the meeting tonight.

Key Fundraising Events currently planned for 2014 with key organiser:

- 2nd hand uniforms Rowena
- Entertainment books Tiff
- Kerry Ferrigo Photos Gaynor

- Coupland's Pauline
- Subway Shelley
- Calendars Chrissie and Helen
- Disco's Semica and Lou (Liaise with Suzy)
- Grotto/Gala Sub Committee
- Cultivating Memories Tiff

Motion moved by Tiff Wafer that \$200.00 (maximum) be spent to have samples for sale/display at New World Stall on 2 April, being aware that the company has a no returns policy so we would have to cover costs if products were not on sold, but will fulfil any school orders with leftover New World stock. 2nd by Megan White, Motion passed

Potential events:

- Adults Disco at Southbrook Clubrooms, supper, bar and dancing
Angela, Chrissie, Megan, Helen and Lou to discuss and report back to Committee
- Family Quiz Night
To be discussed at future meetings

Wish List: Junior syndicate Horseshoe tables \$625.00 ex GST, approved
Middle syndicate camp subsidy request, declined
Middle/Senior syndicate netball uniforms, withdrawn
Senior syndicate – Gazebos \$595, approved
Senior syndicate camp \$300, approved
Letter outlining details in full in PTA Minutes folder.

Correspondence In: None
Correspondence Out: Big Wheelie Day Thank you's
PTA term 1 Newsletter

Treasurers Report: Tabled by Tiff Wafer motion moved by Gaynor Smith to accept Report, 2nd Alan Malpass, Report accepted. Full treasurers report in PTA Minutes folder.

As per Auditors request Ashgrove PTA is to keep a receipt book to more fully record monies collected. He acknowledges that receipting every small payment is too much there does need to be a more detailed money trail. Money counting should become a two person job so no one person is responsible or accountable for money.

Motion moved by Emma Daly that Trudi Johnson be removed as signatory from the Ashgrove PTA account at Heartland Bank and Pauline Newport-Cromarty and Chrissie Wrigley be added, 2nd Helen Jelley, motion passed by Committee

Principal's Report: Tabled by Alan Malpass, motion moved by Gaynor Smith to accept Report, 2nd Chrissie Wrigley, Report accepted. Full report in PTA minutes folder

BOT Report: Grotto committee has a reply pending in response to their request for on-site storage space.

General Business:

Sports Uniforms: Opinion by many parents in school that sports uniforms are looking quite tatty and make Ashgrove Students look dishevelled. There is an inconsistency in appearance and quality of what children wear. Also, there are not sufficient uniforms to accommodate all the areas that that school is now representing.

Megan White is in a situation where her business can supply quotes for all sports uniforms the school may be interested in. She is currently quoting for Netball uniforms for Nigel Seaton, School Sports Co-ordinator.

Mike and Alan have made us aware the BOT is about to undergo a survey of parents with regard to Uniforms and that our concerns about Sports uniforms may need to be included after this discussion.

St John Donation: The committee had agreed at a prior meeting to pay a donation to St John for their presence at the 2013 Santa's Grotto Friday Night Gala event. A figure had not been agreed upon, however.

Motion moved by Gaynor Smith that \$200 be donated to St John Rangiora, 2nd by Tiff Wafer, Motion passed by Committee. Jackie H to confirm who the cheque is payable to.

First Aid Kit & Fire Extinguisher in Hall Kitchen: Advised by Michael McKellow from the BOT that this is a health and Safety issue and he will take this up at the next Board meeting.

Coffee Cart: Marise Blatchford will again be selling hot drinks on Assembly mornings. Marise will situate herself between the office building and the Reading Recovery Rooms by the front entrance of the school. She is encouraging us to utilise this time to advertise upcoming events and news by way of a white board by her Cart. We will advertise her presence the Wednesday prior to Whole School Assembly and again Friday morning so parents are aware.

Secretary Role: The secretary should prepare/supply information for the School Bulletin. This will ensure whole school community is kept abreast of what is happening with fundraising and event planning. White boards, currently kept in storage by Sickbay, should be kept up to date with important information when necessary. This would include information on Subway, Meeting dates, coffee, uniform sales, mufti days etc. Liaise with Fiona Bester to find out when Fundraising events by the Council are being held so there are no clashes or unnecessary pressures put on school families.

Hot Cross Buns: Pauline has extended this to Wednesday to catch those who forgot. 432 packs sold \$306 as at tonight's meeting. There have been sellers who have sold over \$50.00.

Motion moved by Pauline Newport-Cromarty to present top sellers with a certificate and Easter egg at whole school assembly Friday 21/3/14, 2nd Megan White. Motion passed by committee. This will be performed by Tiff and Pauline

Meeting Dates: meetings for Ashgrove School PTA are to be held on the following dates in the School Staffroom commencing at 7.30 pm, unless otherwise agreed upon.

15/4/14, 20/5/14, 17/6/14, 19/8/14, 16/9/14, 21/10/14, 18/11/14, 17/2/15, 17/3/15

Next Meeting 7.30pm 15 April 2014

Meeting closed 2100